

## DTFAWA-09-R-01261

### Questions and Answers

	Question	Government Response
1.	First, if you find a compliant small business will you award a contract to them, or will you be using (FAR) 19.502-2(b)?	As stated in the solicitation once there are two or more technically acceptable proposals identified then an award will be selected from that pool. FAA uses the AMS not the FAR.
2.	in B.2 you state “The FAA intends to set aside this procurement for small businesses”.	Precedence is giving to small business that is why the tired evaluation process is being used
3.	if you do not get 2 truly capable firms submitting will you then re-advertise this effort as a full and open or do potential large businesses have to submit their response to this advertisement and await source selection’s decision about the rule of 2?	This will be a tiered evaluation with the FAA fist considering 8a firms and if there are not firms capable of successfully completing the work described in the solicitation, then additional firms will be considered in the order listed in section M.
4.	Solicitation DTFAWA-09-R-01261 was posted under a "Sources Sought" notice on FedBizOpps.gov. The documents attached to the notice however seem to indicate that it is an actual solicitation due on August 27th. Can you confirm if it is an actual solicitation or just a sources sought.	Yes, this is an actual solicitation.
5.	Who is the current prime and what type of business are they (Service Disabled, 8a, etc.)	GRA, Inc. They are listed as a Small Business on the Central Contractor Registration site
6.	Are the labor categories onsite or offsite (are staff expected to work at FAA)	Offsite with occasional onsite meetings.
7.	Please clarify the page count allowed for the technical proposal (Volume 1). Page 63 of 69 states that the entire technical proposal, consisting of Parts 1, 2, and 3, shall not exceed 25 pages. Page 64 of 69 states that Factor 3 is limited to 25 pages. It would seem that Factor 3 will have to have significantly fewer pages than 25, since Parts 1 and 2 will also count towards the 25 page total allotment of Volume 1. Is “part” and “factor” are used interchangeably in this section	The document cannot exceed 25 pages as noted in L6.1, paragraph 1. This, however, excludes resumes.
8.	What is the current contract number, period of performance and total awarded amount?	DTFAWA-07-F-00104 the maximum ceiling for this contract is 950,000

9.	How many pages are allowed in each section of the Technical Proposal? There is conflicting information that the entire document cannot exceed 25 pages (L.6.1 paragraph 1), and the Technical Capability Section (Factor 3: Tab 3 – Technical Capability) cannot exceed 25 pages. This does not make sense since the required resumes will also total nearly 25 pages.	The document cannot exceed 25 pages as noted in L6.1, paragraph 1. This, however, excludes resumes.
10.	May the body of the proposal mention the Offeror's company name or Personnel names? The instructions indicate that the coversheet is to contain the Offeror's company name, but the document is not to contain any identifier. How should the Offeror refer to itself in descriptions of Technical Capability and Past Performance? If the Offeror is a combination of prime and subcontractors, how is the Offeror to designate which section of the Past Capability section applies to the prime contractor, or to a subcontractor? If one of the Personnel for whom a signed commitment letter (Factor 1: Tab 1 – Staffing and Resumes) has performed work cited in the Past Performance section while under employment at another entity, how is this to be designated to avoid confusion when the Contract Officer seeks to verify such past performance?	Yes, for the purpose of describing its past performance and technical expertise, the Offeror can reference itself in the body of the proposal.
11.	May resumes contain the full name of companies, including that of the Offeror or related companies? Instructions state that the technical proposal may not contain the Offeror's name, but this restriction appears to not apply to the resumes of individuals who would be performing the work if the proposal is successful.	See response above.
12.	The SIR states: "The Technical Proposal, Volume 1, must consist of Part 1, Part 2 and Part 3 as follows:", but the three sections following are listed as "Factor 1", "Factor 2" and "Factor 3". Does each "Factor" correspond to the "Part" referred to above, or are there additional instructions?	Yes
13.	Section L.6.1 states that the technical proposal should not exceed 25 pages, however Factor 3: Tab 3 indicates that the technical capability section should be limited to no more than twenty-five pages. What is the page limit for tabs 1 and 2?	The technical proposal Tabs 1, 2, and 3, should not exceed a total of 25 pages. This excludes resumes.
14.	If clause 3.1.7-6 is applicable to the offeror, where in the proposal	This should be a separate letter and should be placed in the Volume II price

	should this information be provided?	proposal, as not to effect page count of your technical proposal
15.	Is there any page limit for the Price Proposal?	No
16.	Is it the intention of the FAA to restrict the substitution of non-key personnel for this contract as stated in clause 3.8.2-22? This restriction can create problems/inflexibility when multiple tasks orders need to be completed at the same time, or when more than one individual may be needed to perform work for a certain labor category.	No
17.	Whether, as I am reading, FAA will accept offers/proposals from companies that are not small businesses?	The tiered evaluation process allows for any organization to submit a proposal
18.	Is this similar to a market survey where the actual RFP will be issued following this advanced inquiry which is being done to assess market capabilities for a set-aside?	No, this is an actual solicitation to industry to provide a proposal by the due date stated within
19.	Do you want examples of prior studies in L.6 Factor 2 Tab 2 j. in hard copy and electronic copy? (pg 64 of 69)	Hard Copy
20.	For 3 studies in last 5 years required in L.6 Factor 2 Tab 1 j, most studies have proposer's name on cover and/or in body of report. Do these fall under the "no name" restriction in L.6 Binding and labeling? (pg 62 of 69)	No
21.	Can we use individual and company names in technical proposal in terms of footnote/reference to prior published work (other than in resume section) to show coverage of and experience in 13 task areas in C. 2 A? (pp. 8-9 of 69)	Yes
22.	Past performance—5 total or 5 for each of prime and subs (pg 64)?	Five in total
23.	Past performance—Factor 2 (Pg. 66 of RFP)—what exactly will be evaluated here? Is it, the technical proposal Tab 2 item f., Tab 2 item j (the three prior studies), and/or technical proposal Tab 3?	The ability of the firm to conduct the work will be evaluated using all parts of Tab 2.
24.	Some of our past performance will be IDIQ contracts with multiple task orders. Do all tasks need to be described in Factor 2, Tab 2 f. (pg 64) or just those that show that: "The Offerer has successfully completed studies in the areas of 1) airport capacity; 2) risk analysis,	Just those tasks that demonstrate that the Offerer has successfully completed studies in the areas of 1) airport capacity; 2) risk analysis, and 3) economic analysis with a focus on either planning, benefit-cost analysis, and planning that involved airport capacity; delay analysis; risk analysis, economic analysis

	and 3) economic analysis with a focus on either planning, benefit-cost analysis, and planning that involved airport capacity; delay analysis; risk analysis, economic analysis involving planning; cost benefit analysis, and air traffic forecasting.”	involving planning; cost benefit analysis, and air traffic forecasting.
25.	What is anticipated date of award for determining contract years so we can align our calendar year rates with likely periods of performance	A contract will be award prior to October 1, 2009
26.	Section L.6, Binding and Labeling: The RFP states: "...all other pages must not contain any information which identifies the Offeror ... however, this excludes company's name on resumes and Section A." Please clarify the location of "Section A." in the proposal.	Section A is the cover page of the solicitation an is provided as an attachment
27.	Section L.6.1, Factor 1 Resumes: Can we provide more than 1 resume for each labor category?	Yes
28.	Section H.6 Position Descriptions: The more senior labor categories allow for degrees in Economics, Public Administration, Operations Research or Business Administration, while the more junior categories of Junior Economist and Research Analyst are more targeted and only allow for degrees in Economics or Operations Research. Would, say, a staff member with a degree in Public Policy qualify for Junior Economist or Research Analyst?	No
29.	Section L.6.1, B – Commitment Letters. In the commitment letters that are required for non-employee personnel, are these personnel merely committing to being available to do the work required in the contract rather than the Offeror committing to hiring that person?	The proposed person must be made available by the contractor. The manner (employee 1099, contractor, etc) is at the discretion of the contractor
30.	If there is no conflict of interest, is a Conflict of Interest statement needed, or is it enough to state in the transmittal letter that there are no conflicts?	A conflict of interest statement is needed